

Challenge Team Dues & Budget Guidelines

FINANCIAL INFORMATION

Players pay two types of fees: club fees and team fees. The club fee is paid directly to NCFC through the NCFC (Blue Sombrero) registration system. The team fees are paid to the team and will be collected by the Team Treasurer. The NCFC Challenge Club fees cover items such as field usage, referee fees, administration and insurance. NCFC Challenge team fees are used to pay for shared costs within a team such as tournament entry fees, team equipment, head coach expenses (only if the coach does not have a child on the team) guest coaching fees, and field rentals.

Failure to pay club fees and/or team fees can lead to players being suspended from training and games.

A team budget must be created in conjunction by the Head Coach, Team Manager, and Team Treasurer. If a Challenge team does not have these defined roles within the structure of the team, at least 2 people must work on generating and approving the budget. The overall goal in creating a budget for your team should be to keep the costs minimal while identifying the necessary costs associated with the team operation for each season. Each team must ensure that the cost per each family does not exceed \$250 for the entire year.

The overall budget for shared expenses should be determined and then divided by the number of players on the roster to determine the per player expense.

It is the Team Treasurer's responsibility to maintain an accounting record to ensure that each family pays their share of the team expenses.

Families must pay their part of a tournament expense even if their child is not attending. The team budget for tournaments is a fixed item and not subject to individual selection and participation. There may be exceptions in which this rule is waived, such as long-term injury or illness. Contact the NCFC Financial Department if questions arise about this.

Fundraisers may be pursued to offset some costs (doughnut sales, car washes, etc.). Any fundraising activity must be first approved through the NCFC Youth office.

TEAM BUDGET GUIDELINES

Items that should be considered for the NCFC Challenge team budget:

- Tournament entry fees
- Team equipment (team bench, canopy, first aid kit, team balls, etc.)
- Field rental fees (such as friendlies, scrimmages, or training)
- Administration fees
- Head coach expenses if the head coach does not have a child on the team
 - Only covered for the head coach, not assistant coaches
 - Travel and hotel expenses are only covered for tournaments outside of Wake County

Items that may be included, but are generally covered outside of the team budget:

- Coach or player gifts
- Team party

Items that should not be part of the NCYSA challenge team budget:

- Team bonding activities (NCFC Courage game, bowling, laser tag, etc.)
- Uniform costs
- Uniform patches
- Team T-shirts

Team Bank Account

Team Treasurers will need to open a team bank account to manage the team budget. NCFC Youth has a partnership with First Bank, and we have a contact there who can assist you in setting up your account. Before setting up your account, you will need to apply for an EIN through the IRS. This can be done online on IRS.gov. Instructions on how to apply for an EIN are included in the back of this handbook (pages 35-38).

NCFC Challenge Team Sample Budget

with Head Coach expenses

(to be used only if the Head Coach does not have a child on the team)

Expenses	Cost	Coach Hotel	Coach Per Diem
Tournaments:			
Tournament 1	\$650	\$250	\$125
Tournament 2	\$550	\$250	\$125
Tournament 3	\$550	\$250	\$125
Equipment:	\$150		
(pugg goals, cones, first aid kit, etc.)			
Misc:			
Admin Fees	\$75		
Team Party	\$125		
Totals	\$2,100	\$750	\$375

Grand Total:	\$3,225
Players on Team:	16
Amount owed by player:	\$202

If the Head Coach does not have a child on the team, then they are eligible to be reimbursed for certain expenses. This does not apply to Assistant Coaches.

Coach expenses are set by NCYSA and are \$45/day for meals and standard IRS rates for mileage reimbursement. Mileage is reimbursed to the coach for tournaments at 56 cents per mile with a maximum of 350 miles or \$196. For any tournament where travel is greater than 350 miles round trip, it is strongly recommended that the coach rent a car.

NCFC Challenge Team Sample Budget
****without Head Coach expenses****
(to be used if the Head Coach has a child on the team)

Expenses	Cost
Tournaments:	
Tournament 1	\$650
Tournament 2	\$550
Tournament 3	\$550
Equipment:	
Pugg goals, cones, soccer balls, etc.	\$125
First Aid Kit	\$25
Misc:	
Admin Fees/Online Entry Fees	\$75
Team Party	\$125
Total:	\$2,100
Players on Team:	16
Amount owed by player:	\$132

If the Head Coach has a child on the team, then they are not eligible to be reimbursed for coaching-related expenses.

****U9 Age Group Only****
NCFC Challenge Team Sample Budget

Expenses	Cost
Tournaments Options:	
NCFC Columbus Day Classic (October)	\$400
NCFC Spring Festival (May)	\$150
Total Tournament Cost	\$550
Equipment:	
Team First Aid Kit	\$25
Optional Items: soccer balls, pugg goals, cones, pinnies	\$100
Total Equipment Cost	\$125
Misc:	
Admin fees/online check-in fees	\$25
Team Party (optional)	\$125
Misc Cost	\$150
Total Budgeted Team Cost	\$825
Players on team roster	12
Amount owed per player	\$69

*****Other items could include such items as a team party, player gifts, coaches gifts, etc. However, these should not be included in the budget if families are not agreeable to it. The reason for including these items in the budget is to keep from repeatedly asking for more funds throughout the season.***

U9 Teams should use this as a guide when creating their team budget. U9 teams will budget differently than other age groups due to the fact that their tournament choices are limited, and because the team will disband at the end of the season.

